

Building Inspector

Job Number: J0617-0087

Position Status: Temporary Full Time

Union: CUPE 2926

Division: Infrastructure and Development Services

Facility: County of Lambton Administration Building

City: Wyoming, Ontario, Canada

Number of Positions: 1

Hours of Work: 35 hours/week

Wage Rate: \$32.52 - \$39.03/Hour

Date Posted: June 12, 2017

Closing Date: June 25, 2017

Starting Date: July 17, 2017

The County of Lambton is an urban-rural area in southwestern Ontario that is home to over 126,000 residents. The Corporation's seven divisions operate programs and services for the residents of Lambton County such as land ambulance, provincial offences court, three Long-Term Care Homes, 26 library branches, two museums, an art gallery, archives, local roadways, public health services, housing services, social services, building services and planning and development services. Lambton County is a community dedicated to economic growth, environmental stewardship and an enhanced quality of life through the provision of responsive and efficient services and collaborative efforts with its municipal and community partners.

Position Overview

Act as building inspector for Lambton County and/or contracting municipalities by assisting the Manager of the Building Services Department in enforcing the provisions of the Building Code Act, the Ontario Building Code, Municipal By-Laws and regulations. Provide assistance to/or acts as the Property Standards Officer or By-Law Enforcement Officer.

Duties and Responsibilities

Building Permits:

- Receive and review all building permit applications and fees to erect, alter, demolish or move buildings in contracting municipalities
- Calculate and ensure all applicable fees and charges are applied
- Examines all plans, specifications and design data to determine whether the proposed works will meet the requirements of the Ontario Building Code; zoning By-Law, site plan controls, Nutrient Management Act
- Approve proposed work and issue the necessary permits

Building Inspection:

- Inspect construction of work at various stages within time frame as specified in code
- Check for compliance with the Code and related municipal By-Laws
- Draw contraventions of the Building Code, Zoning By-Laws, etc. to the attention of the responsible persons

- Issue the correct orders to correct such contraventions
- May be required to inspect buildings to determine whether a building permit is required or to determine how compliance with the regulations can best be achieved
- Back-up for private sewage systems coordinator when required

Other Duties:

- Answer inquiries regarding building construction, municipal By-Law interpretation, administration of the Building Code Act, regulations and other applicable laws in person, by telephone, correspondence and by computer
- Enter and update inspection status information on computerized permit database in accordance with Building Services Department procedures
- Enter initial permits into database
- Initiates prosecution for contraventions by swearing information, may serve summons (as Provincial Offences Officers) appear as expert witness and provide evidence in court
- Appear before council (municipal) on matters pertaining to building or property issues, i.e. site plan control meetings and appeal hearings
- When acting as Property Standards Officer, ensures compliance with property standards By-Laws
- When acting as By-Law Enforcement Officer (including site plan control) ensures compliance with relevant legislation for contracting municipalities

General:

- Incumbents must keep up-to-date on all relevant legislation, collective bargaining agreements, County Policies and Procedures, etc. ensuring that these are implemented as prescribed
- Incumbents must possess the physical ability to meet the duties and responsibilities of the job description and/or the requirements identified within the position's Physical Demands Analysis

These describe the general nature and level of work being performed by incumbents in this classification. They are not an exhaustive list of all job duties in the classification. Other duties may be assigned.

Supervision Requirements

Direct Supervision: Not applicable

Indirect Supervision: Not applicable

Functional Authority: Not applicable

Qualifications

Minimum Formal Education:

- Completion of a 3-year community college diploma in Architectural Technology or Civil Engineering Technology
- Successful completion of the examination program authorized by the Ministry of Municipal Affairs and Housing in : House, Small Buildings, Large Buildings, Complex Buildings, Plumbing-House, Plumbing-All Buildings, HVAC-House, Building Services, Building Structural, On Site Sewage Systems (10 in total)

Experience:

- 3-4 years of experience in related work

A valid Ontario driver's license and use of a vehicle.

How to Apply

Apply online at www.lambtononline.ca/jobs to Job# J0617-0087.

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The County of Lambton is an equal opportunity employer servicing our diverse communities. The County of Lambton is committed to providing accommodations for people with disabilities. If you require an accommodation, we will work with you to meet your needs. This information is available in an alternative format upon request, to accommodate individuals with a disability. Although we appreciate all applications, only those selected for an interview will be contacted.

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